| NATIONAL ABORIGINAL LANDS MANAGERS ASSOCIATION (NALMA)<br>LAND USE PLANNING FUNDING INITIATIVE | 2027-2028 | |
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## Application Form

CATEGORY

**3**

# Land Use Plan Update

**Up to $50,000 | Up to 1 year**

Category 3 funding is for communities with an approved Land Use Plan that is 5 to under 10 years old. Community changes (see the Funding Guidelines) mean the plan no longer fits. Plans 10 or more years old should apply under Category 2.

This application asks who will do the work and how.

A small change to one policy or map is handled by your LUP amendment process. It does not need Category 3 funding. Not sure? Contact NALMA before you apply.

**Eligibility** is determined by your First Nations land regime; i.e. Indian Act, RLEMP, Self Government, Land Code/FNLMA.

**Eligible:** First Nations operating under the Indian Act or RLEMP, as well as First Nations with an *__inactive__ Land Code can apply. Self governing First Nations with self government agreements may be eligible on a case-by-case basis, please contact NALMA early in the application process for an eligibility check. If you are unsure if your First Nation is eligible to apply, please do not hesitate to contact us at lup@nalma.ca .

**Ineligible:** First Nations developing or actively administering a Land Code as these First Nations may receive funding from the FNLM Resource Centre.

*Inactive means that no contribution agreement with Canada was started, or the Land Code was voted inactive.

**Category 3 Required Deliverables**

1. You have confirmed that a full update is needed, and listed the sections, maps and policies to change.
2. Background data, the Current Land Use Map and growth targets are updated.
3. The community has confirmed the vision and guiding principles.
4. The LUP policies are checked, and rewritten, refocused or removed as needed.
5. The Future Land Use Map, other maps and GIS data are updated.
6. The updated plan is reviewed inside the First Nation and by the community, then revised, finished and delivered in print and digital formats.

# Part 1: About Your Community

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| **Community name:** | |
| **Mailing address:** | |
| **Lead Project Contact — name:** | |
| **Position title:** | |
| **The Lead Contact is:** | ☐ A First Nation employee<br>☐ Lands staff assigned to the First Nation by a tribal council or shared service<br>*Lead Contact cannot be a consultant.* |
| **Lead Contact — PLMCP status:** | ☐ Certified ☐ Enrolled ☐ Not enrolled |
| **E-mail:** | |
| **Telephone:** | |
| **Secondary Contact — name:** | |
| **Position title:** | |
| **Secondary Contact — PLMCP status:** | ☐ Certified ☐ Enrolled ☐ Not enrolled |
| **E-mail:** | |
| **Telephone:** | |

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| **Land regime:** | ☐ Indian Act ☐ RLEMP ☐ Land Code (inactive)<br>☐ Other: _____ |
| **Year your Land Use Plan was approved (5 to under 10 years ago):** | |
| **What has changed since then? (Check all that apply. See the Funding Guidelines.)** | ☐ Addition to Reserve<br>☐ Population growth<br>☐ New development pressure<br>☐ Major infrastructure investment<br>☐ Natural disaster<br>☐ Other: _____ |
| **Do you have GIS data (such as parcels, infrastructure, land use)?** | ☐ Yes ☐ Partly ☐ No |
| **Has your community received NALMA LUP funding before?** | ☐ Yes ☐ No ☐ In progress |
| **Is a NALMA funding project active now?** | ☐ Yes ☐ No (You cannot sign a new agreement until the active one is closed.) |

# Part 2: Your Project

Answer each question by telling us who will do the work and how. Do not hand in the finished product.

## A — Why You Need an Update

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| **Deliverable 1 — Need for a Full Update**<br>**Why does your Land Use Plan need a full update and not a small amendment? How will the Planning Team decide which sections, maps and policies to change?**<br>Tell us what is out of date, who will review the plan's progress and monitoring records, and how the team will decide the size of the update.<br>(Practical Applications Toolkit: Self-Assessment for Implementation, Table 3 (2.2); LUP Toolkit: When to Update (8.4.1), LUP Conformity (8.2.1)) |
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**Planning Team**

### Who will be on the Planning Team? What will each person do?

Most teams have a First Nation project leader (often the Lands Manager), other staff who can help with data and departments, and planning and GIS professionals. Say which work First Nation staff will do and which work consultants will do. Say who from the first planning process will help, if anyone.

## B — How the Team Will Do the Update

These questions follow the five steps of the update process (LUP Toolkit: The Update Process (8.4.2)).

**Deliverable 2 — New Data and Maps (Step 1)**

### How will the Planning Team update the background data, the Current Land Use Map and the growth targets?

Tell us what data is out of date, who will gather it, and what you expect to change (for example: population, housing, infrastructure capacity, environmental conditions).

If you have little or no GIS data, explain how you will build the base data within your budget. NALMA may suggest Category 2 if the gap is large.

**Deliverable 3 — Vision and Community Engagement (Step 2)**

**How will the Planning Team talk with the community again and check that the vision and guiding principles still fit?**

Describe the activities, who leads them, and how you will tell the community what has changed.

(LUP Toolkit: Vision and Guiding Principles (5.3), Engagement Plan (3.6))

**Deliverable 4 — Policy Check (Step 3)**

**How will the Planning Team check the LUP policies and decide which to rewrite, refocus or remove?**

Tell us who will review the policies, what information they will use (such as records of how the plan has been used and development decisions), and who decides what changes are ultimately adopted.

**Deliverable 5 — Updated Maps and GIS (Step 4)**

**How will the Planning Team update the Future Land Use Map, other maps and GIS data? How will you make sure the First Nation owns the files?**

Tell us who will do the mapping and how consultant contracts will confirm that the First Nation retains all data.

**Deliverable 6 — Review and Finishing (Step 5)**

**How will the updated plan be reviewed by the First Nation and its members, then revised and finished?**

Include review by lands staff, departments and legal counsel, and review by the community. Identify who decides which changes are made.

## C — Risks

| Risks and Capacity<br>**What could prevent this update from finishing within one year? How will the Planning Team deal with each risk?**<br>Think about staff time, access to data, community engagement and consultant availability. |
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# Part 3: Work Plan and Budget

Provide a work plan and budget for your Category 3 project. Include all six deliverables. You can ask for up to $50,000. Plan for up to 1 year.

Planning and GIS professionals are eligible costs. See LUP Toolkit Tool #5 (Work Plan and Budget Templates).

| What will be done | Who is responsible | When | Cost ($) |
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| What will be done | Who is responsible | When | Cost ($) |
|---|---|---|---|
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| | | | |
| **Total funding requested** | | | **$** |

## Part 4: Documents to Send With This Form

- A signed Band Council Resolution (BCR) from Chief and Council. It must approve this application and name this project (Category 3 — project title).
- A separate Project Proposal. Use the Project Proposal Guidelines for Category 3.
- A copy of your approved Land Use Plan (or a link to it).

> A Letter of Support is not enough for Category 3. You must submit a BCR.

# Part 5: Certification

I certify that:

- The information in this application is correct to the best of my knowledge.
- The First Nation is in principle ready to sign a funding agreement with NALMA.
- I am authorized to sign this application on behalf of the First Nation.

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| **Name of signing officer:** | |
| **Title / position:** | |
| **Date submitted:** | |
| **Signature:** | |

**Send your completed application by e-mail to lup@nalma.ca by 11:59 pm on the closing date of the Call for Proposals.**

**Words used in this form:** BCR = Band Council Resolution; GIS = Geographic Information System (digital maps and map data); LUP = Land Use Plan; RLEMP = Reserve Land and Environment Management Program; PLMCP = NALMA's Professional Lands Management Certification Program; FNLM = First Nations Land Management.