| NATIONAL ABORIGINAL LANDS MANAGERS ASSOCIATION (NALMA)<br>LAND USE PLANNING FUNDING INITIATIVE | 2027-2028 | |
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## Application Form

CATEGORY

**2**

# Pre-Planning & Land Use Plan Development

**Up to $150,000 | Up to 2 years**

Category 2 funding is for communities without an approved Land Use Plan, or with a plan 10 or more years old. It provides funding to support the land use planning process, from background work and community engagement to a finished Land Use Plan. (Plans that are 5 to under 10 years old may fit Category 3.)

This application asks you to consider who will do the work and how. You do not need to do the work before you apply.

If you finished Category 1, use your studies and GIS inventory and your Category 2 proposal and work plan to fill out this form.

**Eligibility** is determined by your First Nations land regime; i.e. Indian Act, RLEMP, Self Government, Land Code/FNLMA.

**Eligible:** First Nations operating under the Indian Act or RLEMP, as well as First Nations with an *__inactive__ Land Code can apply. Self governing First Nations with self government agreements may be eligible on a case-by-case basis, please contact NALMA early in the application process for an eligibility check. If you are unsure if your First Nation is eligible to apply, please do not hesitate to contact us at lup@nalma.ca .

**Ineligible:** First Nations developing or actively administering a Land Code as these First Nations may receive funding from the FNLM Resource Centre.

*Inactive means that no contribution agreement with Canada was started, or the Land Code was voted inactive.

**Category 2 Required Deliverables**

1. Establish a Planning Team and a Land Use Planning Committee.
2. Background data is gathered, and the First Nation develops a GIS geodatabase, Current Land Use Map and Land Constraint Analysis.
3. The community vision, guiding principles and key land use issues are written down.
4. A Community Engagement Plan is carried out during the project, with a short summary of what the community said.
5. Growth targets and land needs (housing, economic, infrastructure) are studied, and land use options are tested with the community.
6. A draft Land Use Plan and Future Land Use Map are prepared.
7. The draft is reviewed inside the First Nation and by the community, then revised and finished.
8. The final Land Use Plan is delivered in print and digital formats. The First Nation owns all GIS files.

# Part 1: About Your Community

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| **Community name:** | |
| **Mailing address:** | |
| **Lead Project Contact — name:** | |
| **Position title:** | |
| **The Lead Contact is:** | ☐ A First Nation employee<br>☐ Lands staff assigned to the First Nation by a tribal council or shared service<br>*Lead Contact cannot be a consultant.* |
| **Lead Contact — PLMCP status:** | ☐ Certified ☐ Enrolled ☐ Not enrolled |
| **E-mail:** | |
| **Telephone:** | |
| **Secondary Contact — name:** | |
| **Position title:** | |

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| **Secondary Contact — PLMCP status:** | ☐ Certified ☐ Enrolled ☐ Not enrolled |
| **E-mail:** | |
| **Telephone:** | |
| **Land regime:** | ☐ Indian Act ☐ RLEMP ☐ Land Code (inactive) ☐ Other: _____ |
| **Does your community have an approved Land Use Plan?** | ☐ No ☐ Yes — approved in (year): _____ ☐ In progress |
| **Has your community received NALMA LUP funding before?** | ☐ Yes ☐ No ☐ In progress |
| **Did your community finish Category 1 or pre-planning?** | ☐ Category 1 (2026-27)<br>☐ Pre-planning under the previous Category 1 guidelines (up to $125,000)<br>☐ Neither |
| **Is a NALMA funding project active now?** | ☐ Yes ☐ No (You cannot sign a new agreement until the active one is closed.) |
| **Total amount you are asking for ($):** | |

# Part 2: Your Project

Answer each question by telling us who will do the work and how.

## A — The Planning Team and Committee

The Planning Team does the technical and day-to-day work for all eight deliverables. The Land Use Planning Committee gives direction. Tell us about both first.

**Deliverable 1 — Planning Team and Committee**

**Who will be on the Planning Team and the Land Use Planning Committee? What will each person do?**

The Planning Team usually has a First Nation project leader (often the Lands Manager), staff who can get data and work with departments, and planning and GIS professionals. Identify what work First Nation staff will do and what work consultants will do.

The Committee gives direction. Explain how committee members will be selected. (LUP Toolkit: Land Use Planning Committee (4.4.2)).

## B — Pre-Planning: Information and Engagement

**Deliverable 2 — Data, GIS and Maps**

**How will the Planning Team gather background data and build the GIS geodatabase, the Current Land Use Map and the Land Constraint Analysis? How will you make sure the First Nation retains all the data?**

Tell us who leads each task, what data you already have, and what you must collect or hire experts for (such as technical studies). Say how consultant contracts will confirm that the First Nation retains the data.

(LUP Toolkit: Information Needs (5.1), Data Sovereignty/OCAP® (5.1.1), Building a GIS Database (5.1.3), Current Land Use Map (5.2.1), Land Constraint Analysis (5.2.3))

**Deliverable 3 — Vision, Principles and Land Use Issues**

### How will the Planning Team work with the community to write the vision, guiding principles and key land use issues?

Tell us who will lead, how community members will take part (including Elders, youth and members who live off reserve), and how you will record what you hear.

(LUP Toolkit: Vision and Guiding Principles (5.3), Land Use Issues (5.4))

**Deliverable 4 — Community Engagement**

### How will the Planning Team carry out community engagement for the whole project? Who is responsible?

Describe the main activities (such as workshops, open houses, sharing circles and kitchen table chats), about when they will happen, and how you will report back. Include a short engagement summary: a record of what the community said and how it shaped the plan.

(LUP Toolkit: Engagement Plan (3.6), Engagement Techniques (3.4))

## C — Planning: Writing the Land Use Plan

**Deliverable 5 — Analysis, Growth Targets and Land Use Options**

### How will the Planning Team analyze pre-planning information, set growth targets and test land use options with the community?

Tell us who will do the technical work (e.g. housing land needs, economic opportunities, infrastructure capacity) and how community and Council will help choose between options.

(LUP Toolkit: Analyze Information (6.1), Community Growth Targets (6.2), Exploring Land Use Options (6.4))

**Deliverable 6 — Draft Land Use Plan and Future Land Use Map**

### How will the Planning Team write the draft Land Use Plan and Future Land Use Map? Who is responsible?

Tell us who will write the plan, who will make the maps, and how the First Nation will stay involved so the plan reflects your community's priorities.

(LUP Toolkit: Defining Land Uses and Objectives (6.3), Write Land Use Plan (6.5), Mapping (6.5.6))

**Deliverable 7 — Review and Changes**

**How will the draft be reviewed inside the First Nation and by the community? How will feedback be used to make changes?**

(LUP Toolkit: Review Land Use Plan (6.6))

**Deliverable 8 — Final Products**

**How will the final Land Use Plan be finished and delivered? How will you make sure the First Nation keeps all final documents and GIS files?**

Tell us who will produce the final plan and maps, and what formats you will deliver (print and digital).

(LUP Toolkit: Data Sovereignty (5.1.1))

## D — Risks

| Risks and Capacity<br>**What could stop this project from finishing on time? How will the Planning Team deal with each risk?**<br>Think about staff turnover, community engagement, access to data, consultant availability, and timing across fiscal years. Optional: tell us about other possible sources of funding (such as ISC) you will use for large technical studies. |
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# Part 3: Work Plan and Budget

Provide a work plan and budget for your Category 2 project. Include all eight deliverables. You can ask for up to $150,000. You can spread the money across fiscal years. Plan for up to 2 years.

Planning, GIS and technical professionals are eligible costs. See LUP Toolkit Tool #5 (Work Plan and Budget Templates). If you finished Category 1, you may attach your Category 2 work plan and budget instead of filling in this table.

| What will be done | Who is responsible | When | Cost ($) |
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| What will be done | Who is responsible | When | Cost ($) |
|---|---|---|---|
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| | | | |
| **Total funding requested** | | | **$** |

## Part 4: Documents to Send With This Form

- A signed Band Council Resolution (BCR) from Chief and Council. It must approve this application and name this project (Category 2 — project title).
- A separate Project Proposal. Use the Project Proposal Guidelines for Category 2.
- If you finished Category 1: your Category 1 deliverables, including the studies and GIS inventory, the Category 2 work plan and the Community Engagement Strategy.

> A Letter of Support is not enough for Category 2. You must submit a BCR.

# Part 5: Certification

I certify that:

- The information in this application is correct to the best of my knowledge.
- The First Nation is in principle ready to sign a funding agreement with NALMA.
- I am authorized to sign this application on behalf of the First Nation.

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| **Name of signing officer:** | |
| **Title / position:** | |
| **Date submitted:** | |
| **Signature:** | |

**Send your completed application by e-mail to lup@nalma.ca by 11:59 pm on the closing date of the Call for Proposals.**

**Words used in this form:** BCR = Band Council Resolution; GIS = Geographic Information System (digital maps and map data); LUP = Land Use Plan; RLEMP = Reserve Land and Environment Management Program; PLMCP = NALMA's Professional Lands Management Certification Program; FNLM = First Nations Land Management.